

Approved For Release 2003/04/29 : CIA-RDP84-00780R005200200021-2

OFM

DD/S 73-0195

16 JAN 1973

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Director, Programming, Planning and Budgeting

SUBJECT : Management Problems, Successes and Experiences

Bill

I suggest this be answered in general terms only.

Problems are generally those of others -- youth, communications, personnel and dollar constraints. We have no brilliant solutions. There are problems unique to this Agency, of course. But we also have some unusual authorities with which we can solve some of them.

/s/ Robert S. Wattles

Robert S. Wattles
Assistant Deputy Director
for Support

ADD/S:RSW:llc (16 January 1973)

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DD/S 73-0159: Dept of Treasury memo dtd 4 Jan 73 to Members of the Executive Officers Group fr Warren F. Brecht, Actg Chairman, subj: Facilitating the Exchange of Experience Among Executive Officers Group Members

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DD/S 73-0159: Dept of Treasury memo dtd 4 Jan 73 to Members of the Executive Officers Group fr Warren F. Brecht, Acting Chairman, subj: Facilitating the Exchange of Experience Among Executive Officers Group Members

D/PPB

Any ideas? -



13 JAN 1973

Deputy Director

(DATE)

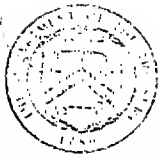
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1 AUG 54 WHICH MAY BE USED.

(47)

Mr. Colby:

This letter from the Acting Chairman of the Executive Officers Group requests your response to six questions by 12 February, the purpose being that each member may have the benefit of the experience of the others. The results of the survey will have a bearing on the agenda for the annual conference in Charlottesville in April.

Barbara
10 January 73



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73-171

THE DEPARTMENT OF THE TREASURY

WASHINGTON, D.C. 20220

ASSISTANT SECRETARY

January 4, 1973

MEMORANDUM TO: Members of the Executive Officers Group

FROM: Warren F. Brecht, Acting Chairman *Warren F. Brecht*

SUBJECT: Facilitating the Exchange of Experience Among
Executive Officers Group Members

The Steering Committee of the Executive Officers Group, at a recent meeting, discussed the opportunities we have to play a greater role in facilitating the exchange of experience among our members. One potentially important way is through EOG members and their staffs providing direct assistance and advice to other EOG members on specific administrative management problems. I believe the availability of such assistance can be particularly helpful to those of us who are relative newcomers to the Federal Government or at least are relatively new in our present positions.

Such interchange of information and ideas, of course, has been possible on an informal basis in the past and has been an important feature of the Annual Spring Conference. What we hope to do now is to establish a more systematic means of bringing the parties together.

To this end we ask that you take the time to respond to the following questions:

1. What management problems are you having difficulty coping with, or think perhaps can be resolved in a better way than at present? (You should particularly spell out those problems you believe some of your fellow EOG members may also have.)
2. What particular management successes do you wish to convey to others?
3. What management experiences might you have done differently? Are you willing to share the "lessons learned" with others?
4. What major management problems or solutions do you believe are "unique" to your agency? (It is surprising how often situations we may consider unique are really common to another agency.)
5. What problems, if any, are caused largely by the requirements or constraints imposed by other agencies?

- 2 -

6. What are your suggestions for improving communications between EOG members? (Responses to that question will be helpful to the Steering Committee.)

Your responses to these questions need not be long; they may be answered with a topical outline only.

Based on our compilation of your responses, we will then attempt to bring together those members seeking help and those members who may be able to offer help on specific problem areas. In other words, we will serve as a broker or clearinghouse.

Hopefully this project will produce other benefits as well. For example, the results of this survey should be useful in preparing for the discussions at our Annual Spring Conference at Charlottesville in April.

So that we can move ahead on this project, I would appreciate your responding by February 12. The potential value of this exercise will depend to a large extent on the care and quality of your responses.

LSW

Unless the politics of the situation dictate otherwise, I would be inclined to suggest to WEC that we simply ignore the request.

However, if he feels that we must respond, I suggest a few motherhood issues, e.g. dealing with the young, Communications at all levels, Coping with personnel and budget constraints.

Actually, we should not be
leading this. ~~LSW~~ (OVER)

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*Do you or Joe have
a feel for how best
to deal with this one?*



STAT

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